

INSTRUCTIONS FOR NEW ADMISSION

M.Sc. Finance 2017—2018

IMPORTANT INSTRUCTIONS TO CANDIDATES WHO ARE OFFERED
ADMISSION TO THE TWO YEAR FULL-TIME MASTER OF SCIENCE
PROGRAMME IN FINANCE FOR THE YEAR 2017-18.

Selected Candidates are required to comply with the following requirements at the time of payment of tuition fees, failing which their admission offer will be withdrawn / cancelled.

- ◆ The admission is confirmed only after all the formalities are completed.

(1) Certificates to be produced in original along with three certified photo copies.

- ◆ Date of Birth.
 - ◆ Statement of Marks, Passing & Degree Certificate of Graduation.
 - ◆ Candidates with domiciled in Maharashtra State who have applied for admission against **reservation (Scheduled Caste/ Scheduled Tribe/ Vimukta Jati/ Nomadic Tribe/ Denotified Tribe/ Other Backward Classes, Special Backward Classes)** should obtain the caste certificate from any one of the following bodies :- (i) Chief Metropolitan Magistrate/Additional Chief Metropolitan Magistrate Authorities for Mumbai. (ii) District Magistrates (iii) Sub-Divisional Magistrates (iv) Taluka Executive Magistrates (v) Social Welfare Officers of the District concerned. In case, candidates are not able to produce the certificate at the time of admission, they will be treated as General category and will not be able to stake claim on reserved seats.
 - ◆ Maharashtra State candidates who have applied for admission against **the reservation (Other Backward Classes)** should produce "**Non Creamy Layer Certificate**" issued by Sub Divisional Officer/Deputy Collector of the District in addition to the caste certificate. The "**Non Creamy Layer Certificate**" should have been issued after **1st April 2017**. In case **candidates are not able to produce the Non Creamy Layer Certificate at the time of admission**, they will be treated as General category and will not be able to stake claim on reserved seats.
- (2) **Two passport size photographs /Scanned colour photo in pendrive with signature below photograph, as per the format given as (Appendix-"A").**
- (3) **Eligibility – Candidate passing his/her graduation from Universities other than Mumbai University will have to obtain eligibility certificate from University of Mumbai through JBIMS office. If eligibility is not confirmed the admission will be treated as cancelled and No fees shall be refunded.**

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(4) Payment of Tuition Fees – (Appendix-“B”)

Shortlisted candidates should complete the admission formalities between 7th to 10th August, 2017 Reporting time 11.00 am.

Fees should be paid on ground floor in one instalment only, in the Account Section between 11.00 a.m. to 1.00 p.m. and 1.30 p.m. to 4.00 p.m. between 7th to 10th August, 2017.

1. Tuition fees to be paid by Demand Draft should be drawn in favour of **“DIRECTOR J.B.I.M.S.” PAYABLE AT MUMBAI**
2. **No fees will be accepted after 10th August, 2017 under any circumstances.**

If the seats are vacant in the first round, the second merit list will be displayed on **12th August, 2017** at 6.00 pm, on the notice board as well as on the website (jbims.edu)

3. **The regular classes will commence from 12th August, 2017.**



DIRECTOR