

**UNIVERSITY OF MUMBAI**  
**JAMNALAL BAJAJ INSTITUTE OF MANAGEMENT STUDIES (AUTONOMOUS)**  
**Master in Human Resource Development Two Years Full Time Master Degree Programme**  
**(2020-2022) - Admission**

**Instructions for Online Aptitude Test:**

You will appear for the examination on the **Android Mobile Phone** only.

The link to Download the Applications & Instructions is: <https://jbims.offee.in/app>

Without College code you cannot login into exam.: **College code:- 10291319**

**Login ID:- Seat number and Password:- Registered Mobile No.**

**Online Test Time:- 11.00 am to 1.00 pm, Date: 27<sup>th</sup> July, 2020.**

1. Go through the Document how to install the application, how to take an exam and other details based on your device choice and make sure to give the DEMO test allotted to you.
2. Install the application by End of Day today, before the tomorrow's exam.
3. Make sure you are alone in the room during the time of exam.
4. You need to register your device via which you will give the exam. You can only use the registered device to give the exam, the registration process is in how to install Document.
5. Your location, screen, video and surrounding audio recording is being done at several intervals, ensuring no mal practices are done.
6. We recommend using Wi-Fi internet connectivity for a stable internet environment.
7. If you try to move out of the exam screen during the on-going exam, e.g. minimize the screen and go to phone gallery, browser search, WhatsApp etc. since the exam is being monitored, every minimize is counted and recorded upon occurrence and strict action are being taken and you will be eliminated from the exam and logged out at instance.
8. If you are using the mobile internet, a call comes and if you click on it or pick it up, it is counted as minimized from the exam screen and the system is programmed to take auto action against it under the copy case scenario. If you are using Wi-fi, turn your phone to flight/airplane mode then connect your Wi-Fi and give an exam so no external calls/messages will come during the time of exam.
9. Once logged to one device, you aren't allowed or would be able to Log-Into any other device, so ensure before the exam and keep your device ready.
10. Make sure to log-out from the application when your Exam for the day is done or else you would face log-in issues for the next exam.

**We have put one DEMO test for you. You can give the test and be ready for tomorrow's examination.**

The institute reserves its right of decision in any discrepancy/ issue/ conflict found.